

**Citizen Oversight Committee – Measure L**  
**San Mateo Union High School District**  
**Tour Minutes**

Meeting Date: September 28, 2022

Place: Capuchino, Mills, Aragon and Hillsdale High Schools

Time: 5:30 p.m.

Prepared by: Jasmine Solis, Facilities Specialist-Capital Facilities Fiscal

**Citizen Oversight Committee members in attendance:**

Erica Lyons

Sherry Haber

**SMUHSD staff and board of trustee members in attendance:**

Yancy Hawkins, Associate Superintendent, CBO (YH)

Jose Quintana, Capital Facilities Fiscal Manager (JQ)

Linda Carlton, Director of Maintenance, Operations & Facilities Use (LC)

Jasmine Solis, Facilities Specialist-Capital Facilities Fiscal (JS)

Karen Chiu, Accountant-Capital Facilities (KC)

Laura Chalkley, Manager of Communications (LC)

**Members not in attendance:**

Ligia Andrade Zuniga, Wanda Horton, Neal Kaufman, Simon Mazzola, Michael Kennedy, Mike Loy

**Minutes:**

- Tour was called to order 5:30 p.m.
- The tour began at Capuchino HS, where the COC members toured the sports complex featuring new tennis courts, softball field, batting cages and baseball field still in progress.
- A tour of Mills HS followed, where the group walked through the construction progress of the tri level sports complex consisting of a baseball field, tennis courts and multi-use soccer field. Followed by a walk of interior work completed this summer on the first phase of the transite encapsulation project.
- Ribbon cutting ceremonies for the sports complexes at Capuchino and Mills High School are in the planning stages.
- The group proceeded to Aragon HS and walked the improvements made on both the interior and exterior of the transite encapsulation project. COC members were shown one of the many public address systems installed as part of the district wide public address system project.
- The final site to be toured was Hillsdale HS. The exterior site improvements of Hillsdale HS included exterior panel encapsulation with new color sequence, wood paneling, and new skylights. JQ walked the group through the progress that has been made along with the domestic waterline, but also presented the group with insight of what is to be anticipated with the planned work to continue at Hillsdale HS.
- The tour was called to an end at 8:30 p.m.

**END OF TOUR MINUTES**